



2019 Cherokee Art Market Youth Competition & Show
April 6 - May 4, 2019
Youth Artist Agreement Form / Artist Packet
cherokeartmarket@cnet.com or 918.384.6990

The Cherokee Art Market Youth Competition & Show was created to encourage Native youth artists to learn to compete on an adult level and is **open to all Native American students in grades 6-12 who are enrolled in a federally recognized tribe.**

PLEASE PRINT LEGIBLY

Artist name: _____ Artist date of birth: _____

Artist's tribal affiliation (include copy of tribal registration document): _____

Artist school/teacher: _____

Artist phone number(s): _____ School/teacher phone number: _____

Artist address: _____

Artist email: _____

Youth artwork division (check one): Two-dimensional Three-dimensional

Title of artwork: _____

Grade level (check one): Grades 6-8 Grades 9-10 Grades 11-12

All artwork entries must contain the following:

- 1) Completed Youth Artist Agreement Form ("Agreement")
- 2) Completed Art Entry Form (must be attached to the artwork itself)
- 3) **A copy of the Youth Artist's CDIB card or tribal card. All artists must be Native American and enrolled in a federally recognized tribe.**

Please complete, initial each page, sign and submit this agreement, along with the required items below, with your artwork entry.

Artists who do not provide the required forms shall be disqualified for judging and awards.

All work must be solely created by the youth artist and been made within the past year. Group projects are not accepted. If an artist has outside help creating artwork, such artwork is disqualified.

Important dates to remember:

March 28 & 29: Entries must be delivered to the Chapel located on the grounds of the Cherokee Heritage Center, 21192 S. Keeler Drive, Park Hill, OK 74451.

April 5: Awards Reception (for winning pieces on display) 6 p.m. – 8 p.m. at the Cherokee Heritage Center, 21192 S. Keeler Drive, Park Hill, OK 74451. Winning artists will be notified before the event.

April 6 – May 4: Winning art (only) will be on display during this time.

April 8: Art not on display can be picked up in the atrium of the Cherokee Heritage Center between the hours of 10 a.m. – 5 p.m.

May 7 & 8: All art must be picked up in the atrium of the Cherokee Heritage Center between the hours of 10 a.m. – 5 p.m.

Initial _____



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General Rules:

- 1) All artists must be Native American tribal citizens enrolled in a federally recognized tribe and provide proof of citizenship by a CDIB card or tribal card. A copy of the artist's tribal card must accompany this agreement.
- 2) **Only one (1) entry allowed per artist.**
- 3) All work must be solely created by the youth artist and have been made within the past year. **Group projects are not accepted. If an artist has outside help creating artwork, such artwork is disqualified.**
- 4) Artwork entries shall be delivered to the Chapel located on the grounds of the Cherokee Heritage Center. Entries must be checked-in **between the hours of 10 a.m. – 5 p.m. on either Thursday, March 28, or Friday, March 29, 2019.** No late entries. Please make sure the Art Entry Form (attached) is complete and attached to the front and back of your artwork upon delivery, along with the completed Youth Artist Agreement Form and a copy of the artist's tribal card. Artwork cannot be dropped off without all the required forms.
- 5) The winning artwork will be on display during the duration of the Cherokee Art Market Youth Show & Sale (April 6 – May 4, 2019), held in conjunction with the Trail of Tears Art Show & Sale. Only the winning artwork will be on display.
- 6) Pick up dates for artwork are:
 - April 8 (art not on display), 10 a.m. – 5 p.m.
 - May 7 & 8 (all artwork), 10 a.m. – 5 p.m.
- 7) Cherokee Nation Businesses, LLC, (CNB), Cherokee Art Market, Cherokee Nation and Cherokee National Historical Society staff and judges will not be responsible for artwork that is not picked up and claimed by 5 p.m. on May 8, 2019. The artist assumes the entire responsibility and liability for loss, damage and for any claims arising out of theft of or damage to the artist's work. Artist shall indemnify, defend and hold harmless CNB, Cherokee National Historical Society and its employees, event coordinators, guests and participants against all claims or expenses for any loss arising out of the performance of this agreement. CNB and the Cherokee National Historical Society shall not be liable, regardless of negligence or fault, for any consequential, incidental or indirect damages or loss of profits sustained by artist.
- 8) Photos and/or video images of artist/artwork may be used by CNB for publicity/advertising/stock photo use or other lawful purposes. Artist releases and agrees to hold CNB harmless for the use of pictures or video images taken during the event.
- 9) The Awards reception will take place on April 5 from 6 p.m. to 8 p.m. at the Cherokee Heritage Center. Awards are given by division and grade level. Awards: *Best in Show*: \$250; *1st Place*: \$150; *2nd Place*: \$125; *3rd Place*: \$100; *Bill Rabbit Art Legacy Award*: \$100. **Only the winning pieces will be on display at the reception.**
- 10) **Artists must send in a completed Form W-9 and Cherokee Nation Businesses Vendor Form in order to receive award money.**

I wish to enter the 2019 Cherokee Art Market Youth Competition & Show. I have read and followed the General Rules for the competition, and certify that this is my own original work made within the past year. (Please remember to initial each page, sign and send in a copy of the entire agreement.)

Youth Artist Signature

Parent Signature/Guardian

Date

Initial _____



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Sales

1. Only winning pieces have the option to sell.
2. If the artist chooses to make their piece available for sale a **30 percent commission** will be charged. The Cherokee National Historical Society, Inc., reserves the right to sell an artist's work until the work is returned or claimed by the artist. Please ensure your price allows for this commission.
3. Both the award and sales check will be made payable to the artist. Buyer's name and address will be given unless the buyer requests to be anonymous.
4. Artist must fill out a Form W-9.
5. There will be no sales made prior to the opening reception.

Shipping and Handling

1. All work must be received by 5 p.m. on March 29, 2019. No late entries or "touch ups" will be allowed. Repairs for damage received in transit will be allowed at the discretion of the Cherokee Art Market staff.
2. Artists are responsible for all shipping costs. The artist is expected to either deliver entries or ship them prepaid. Art will not be accepted "freight collect." Artists who hand-carry entries but wish them shipped back will be assessed with a packing charge. To avoid COD fees, you may enclose a check equal to your shipping.

Shipping Address:

Cherokee Nation Businesses
Cherokee Art Market Youth Competition
950 Main Parkway
Tahlequah, OK 74464

Liability of the Cherokee Art Market shall not exceed the amount of insurance offered by the shipper.



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Please complete, cut, and attach this form to the back of your entry:

Name: _____ Tribe: _____
Grade: _____ School/teacher: _____
Title of artwork: _____
Category of Artwork (circle one):
Two-dimensional Three-dimensional
Process artist used: _____

Address: _____
Phone: _____ Email: _____
Sale price (if piece is for sale) _____ PLEASE PRINT LEGIBLY

Please complete, cut, and attach this form to the front of your entry:

Name: _____ Tribe: _____
Grade: _____ School/teacher: _____
Title of artwork: _____
Category of Artwork (circle one):
Two-dimensional Three-dimensional
Process artist used: _____

Address: _____
Phone: _____ Email: _____
Sale price (if piece is for sale) _____ PLEASE PRINT LEGIBLY

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____	
	<input type="checkbox"/> Other (see instructions) ▶ _____	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)																			
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.																			
	<table border="1" style="margin: auto;"> <tr><td colspan="9" style="text-align: center;">Social security number</td></tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>	Social security number																	
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Part II Certification	
Under penalties of perjury, I certify that:	
<ol style="list-style-type: none"> The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and I am a U.S. citizen or other U.S. person (defined below). 	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.	

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Cherokee Nation Businesses Vendor General Information Form

Yes No

Legal Vendor Name:(as filed with the IRS)	1099 to be issued?	<input type="checkbox"/>	<input type="checkbox"/>
Doing Business As:(DBA, if applicable)			
Abbreviated Vendor Name:(short name if applicable)			
CNE's Account No.:(assigned by your company to CNE)			
Company License/ Certifications (e.g., ASP9100/ISO9000)			
Optional:D&B number			

NAICS CODES	Classification: A "Yes" Requires Verification.	Yes	No	Classification: B "No" Requires Verification.	Yes	No
	CHEROKEE-OWNED TERO (Must supply TERO certificate & NAICS codes)			NATIVE-OWNED BUSINESS Copy of CDIB/membership card		
	NATIVE-OWNED TERO (Must supply TERO certificate & NAICS codes)			MAJOR CHEROKEE EMPLOYER (Must have TERO Verification)		
	CHEROKEE-OWNED BUSINESS (Must supply copy of CDIB/Membership cards)			Other Minority/Female Owned		

Payment/Withholding Alternate Name(s):(if applicable)

ADDRESSES: (Complete all applicable address sections with the STREET and/or PO BOX and contact name)

PRICING Address:	Phone:
City, State Zip	Fax:
Contact Name:	Email:
ORDERING Address:	Phone:
City, State Zip	Fax:
Contact Name:	Email:
INVOICING Address	Phone:
City, State Zip	Fax:
Contact Name:	Email:
REMITTING Address	Phone:
City, State Zip	Fax:
Contact Name:	Email:
RETURN of Goods Address	Phone:
City, State Zip	Fax:
Contact Name:	Email:

Bank Name for Payments:	Account No:
Desired Terms (default net 30)	DFI Qualifier:(for EFT)
E-Payables Option (Merchant Fees May Apply) YES <input type="checkbox"/>	DFI ID:(for EFT)

Primary Vendor Contact:	Name & Title: _____ Telephone No.: _____ Fax No.: _____ Internet Address: _____ Email: _____ County: _____ Address: _____ City: _____ State: _____ Zip: _____
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Below this line is for CNE Purchasing Department ONLY

CNE employee requesting vendor set up: Yes No

REASON FOR REQUEST:

Contract Amount Over 50k? Yes No

Coding for CNGC LICENSING		
GCS :	GCD :	Dates of CNGC Licensing
CLASSIFICATION	N/A	Start Date: _____
	Class "A"	Expiration Date: _____
	Class "B"	
	Class "C"	

<input type="checkbox"/>	Approved	Approved by: _____	Vendor # _____
<input type="checkbox"/>	Not Approved	(Authorized CNE Purchasing Agent ONLY)	Date: _____

